

**Multiple Listing and Information Service, Inc.  
Board of Directors Meeting  
August 18, 2009**

**MINUTES**

The regular monthly meeting of the MLIS, held at 150 E. Idaho, Las Cruces, NM was called to order at 1:32 pm by President Michelle Martin. Present were:

**OFFICERS**

John Mitchener, President elect  
Dolores DeMers, Treasurer  
Elaine Johnson, Immediate Past President

**DIRECTORS**

John Bacon (excused)  
Teresa Camacho  
Sharon DeBaal  
Terriane Everhart  
Chris Harrison (absent)  
Tim Henderson  
Chuck Olson  
Shannon Sells-Gutierrez  
Karen Stull

The Pledge of Allegiance was led by John Hadley.

*A motion was made and seconded to approve the consent agenda including the July 2009 minutes and approval of new member Peggy Oxford. Motion was approved unanimously.*

**Treasurers Report**

Dolores expressed the need to form a committee to look at line items. Michelle wanted to do some research first. *A motion was made and seconded to form a committee, appointed by MLIS President Michelle Martin, to look at the expenses of MLIS. Motion passed unanimously.*

**Executive Officers Report**

*A motion was made and seconded to include the MLIS President-elect in the attendees at the RANM Fall Conference. Motion passed unanimously.*

**ActiveKey Exchange:** Lynn informed the Board that the office would close at 3:30 pm on 8/19 for training and all day on 8/27/09 for the actual exchange. The last day to exchange a key without an activation fee will be September 24, 2009.

**Withdrawals:** a new withdrawal form was proposed allowing MLIS administrative staff to be the only one authorized to make withdrawals in the system. After discussion, *a motion was made and seconded to reject the proposed form. Motion passed 7 yes, 1 no and 2 abstentions.*

**Activekeys/EKeys:** A proposal was introduced to the Board, to be put in the Rules and Regulations, banning the use of sharing keys which read:

*Only one ActiveKey or EKey will be issued to licensed REALTORS\* who hold current membership in MLIS. Use of an ActiveKey or EKey by anyone other than the REALTOR® to whom the key is issued, including unlicensed assistants, will result in inactivation of the key holder in MLIS and a \$500.00 fine. Inactivation will continue for a period of not less than thirty days and not more than 90 days, depending on the decision of the Board of Directors after reviewing the circumstances.*

*A motion was made and seconded to institute this rule adding the word \*Appraisers as well as REALTORS®. Motion passed unanimously.*

There was no old business to discuss.

John Mitchener spoke about vendor consultant to help with deciding on an MLIS vendor. He is looking at more than one and will keep investigating.

### **Presidents Report**

Michelle mentioned to the Board that we are having Paragon webinars here at the Board for anyone who would like to attend.

The problem with confidential information in public remarks was discussed by the Board. *A motion was made and seconded that the first violation for information that does not belong in public remarks will be fifty dollars, the second violation will be two hundred fifty dollars and the third violation and all violations thereafter will be five hundred dollars per occurrence. The motion passed unanimously.*

*A second motion was made to put a cap of \$15,000 per occurrence.*

After discussion, *a motion was made and seconded to revise the wording of the first motion and bring back to the next Board meeting. Motion passed unanimously.*

Michelle reminded the Board of the use of the correction in Paragon.

There was no new business.

The meeting adjourned at 4:00 pm.