

LAS CRUCES ASSOCIATION OF REALTORS®

Facilities Rental Policy

Classroom/Event Hall (max.cap.126)

Hourly Members \$20.00 Non-Members \$40.00

Daily Members \$100.00 Non-Members \$200.00

Boardroom (max.cap.20)

Hourly Members \$5.00 Non-Members \$10.00

Daily Members \$25.00 Non-Members \$50.00

Deposits

A two hundred dollar (**\$200.00**) deposit will be collected for all facility rentals. All non-member facility rentals will also require a valid government issued ID and a valid credit card. The deposit will be refunded if the facility, restrooms and kitchen are left clean, all trash is removed to the outside dumpster, the table and chair arrangement is put back in its original order and all audio/visual equipment is undamaged.

An additional fifty dollar (**\$50.00**) deposit will be collected for all audio/visual equipment usage requests. **\$25.00** will be refunded if the equipment is accounted for and left undamaged.

Security

A security guard may be required for all facility rentals during non-business hours (after 5:00pm on weekdays and all day on weekends) at the discretion of the Association Management. If required, the hourly charge will be fifteen dollars (**\$15.00**) per hour and the security will be contracted by the Association.